

Mid-TN CPCU Society Board Meeting Minutes

Date: January 30, 2014

Location: Via phone conference

Attendees:

Barbara Lily, President

Kate Goering, President Elect

Jim Tracy, Vice President

Renee Harrison, Treasurer

Lisa Harvie, Secretary

Bonnie Mitchell, Director

Discussion Items:

1. Budget

- MOC Sub Chapter Budget - \$13,000 Total. \$500 for meetings at MOC, \$300 for an ice cream social, \$500 for an off site Fall Mixer
- Mid Tn - We discussed getting the budget out by email, allowing all to review. We needed some additional information clarifying our potential tax liability. We also discussed the possibility of making charitable donations on behalf of our speakers vs. paying them an nominal amount. Additionally is there money in the budget for CPCU "swag" to pass out either to speakers or attendees of meetings.
- We need clarification of the EORO line item on the budget

2. Upcoming Meetings

- February 18th, Richlands Bryan Thornton: Recent Trends in Privacy & Data Security
- April 1, I-Day
- May (Need to clarify date!) Richlands - NEED SPEAKER
- Summer planning Meeting for Board in June, we agreed to a lunch meeting to conclude Fall 2014 planning, date & location to be determined

- Agreement our focus is on I-Day, we will not add an additional meeting for Spring 2014

3. Meeting Invitations

- Lisa will handle the Richland invitations and following up with our contact at Richlands to advise on number of RSVPs – If there is an announcement or an updated folks wish to add to the invitation please give advance notice to Lisa – Invites typically go out 2 weeks prior to meetings
- Patricia Fouts is taking over the meeting invitations for the MOC Sub Chapter invitations
- Name tags: Not needed for the MOC Sub Chapter. We have a number of printed names for Richland. We approved money for Barbara to purchase additional supplies to update our name badges. Lisa will forward RSVP list to prior to the meeting so Barbara can work on additional name badges.
- Money: Barbara/Jim/Kate will handle the sign in sheet at Richland. We will have printed receipts to be given to anyone paying by cash or check. This needs to be done as folks check in as opposed to via email.
- Renee will handle payments to both Richland and Aramark at MOC.

4. I Day

- Brochures: We will add a link to the Chapter Website, have brochures & registration forms at both our February meetings & follow up in email to paid members

5. Goodworks

- We agreed to do a little more research on The Exchange Club – an organization that focuses on the prevention of child abuse/parenting classes
- They need donations of items from toys to office supplies
- We will plan to focus on this charity and drive for supplies when we kickoff our Fall meetings

6. Circle of Excellence

- Refresh 2012/2013 Plan

- Our Chapter year now runs from January to January
- Barbara will review plan against Society Website & follow up with Aaron

7. Other items

- Kate is attending the CPCU Leadership Summit in Phoenix (April 23rd - 26th)
- Can our budget allow another board member/officer to attend
- Let Barbara know if anyone is interested